



MATTHEW JENNINGS
TREASURER-TAX COLLECTOR

Riverside County Treasurer-Tax Collector
Attn: TOT Desk
P.O. Box 12005
Riverside, CA 92502

TRANSIENT OCCUPANCY TAX REGISTRATION FORM
ORDINANCE NO. 495

DATE: _____

TOT Cert# _____
(To be assigned by the Treasurer-Tax Collector)

If your property is located within the unincorporated **Temecula Valley** and **Idyllwild-Pine Cove** area, it is your responsibility to adhere to the moratorium and any restrictions regarding short term rentals.

RETURN THIS REGISTRATION FORM TO THE ADDRESS LISTED ON THE TOP OF THIS FORM.

OPERATOR (person preparing all TOT documents):

- 1. Operator Name: _____ Title: _____
- 2. Operator Mailing Address: _____
- 3. Operator Phone: _____ *Email Address: _____
*Must be included for courtesy billing reminders.

BUSINESS (name of business whom Operator works for):

- 4. Not Applicable
- 5. Business Name: _____
- 6. Business Type: Individual Corporation Partnership Other _____
- 7. Business Mailing Address: _____
- 8. Business Phone: _____
- 9. Name(s) of Partner(s) or Corporation Officer(s):

Name(s)	Title	Address
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OWNER (person who owns the rental property):

- 10. Same Information as Operator
- 11. Owner Name: _____
- 12. Owner Mailing Address: _____
- 13. Owner Phone: _____

RENTAL PROPERTY:

- 14. Parcel Identification Number (PIN) of rental unit: _____
- 15. Unit Type: Short Term Rental

Hotel/Motel	Purchase or Lease date of Hotel/Motel _____
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- 16. First date renting to transient: _____
- 17. Number of units available to rent: _____
Example: If the rental is 1 house, Units=1; If rental is a 10-room hotel, units=10
- 18. Seasonal: No

Yes	Percentage of Occupancy per year (from experience) _____
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- 19. Rental Address: _____

SIGNATURE: _____ TITLE: _____

For Questions Regarding the Transient Occupancy Registration,
Contact the Riverside County Treasurer-Tax Collector's Office at (951) 955-0799 or via email at RCTTCTOT@RIVCO.ORG

Please note: If this property is a Short-Term Rental (STR), you are also required to register with the County of Riverside Transportation and Land Management Agency (TLMA) per Ordinance 927. The Treasurer-Tax Collector is not involved in this process. For information regarding the TLMA STR certificate, visit their website at <https://rctlma.org/shorttermrentals>.

FOR OFFICE USE ONLY:	TWC BOUNDARY YES / NO	TWC Cert#	TLMA STR Cert#	
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